

**Select Board
Media Center
Stoneham Middle School
101 Central Street
Tuesday, February 25, 2020
6:00 P.M.**

ITEM	TIME	DESCRIPTION	DISPOSITION
Open Session (Hearing Room)			
1	6:00 p.m.	Pledge of Allegiance	
2		Census 2020 Announcements	
Citizens' Comments			
3		Citizens' Comment	
Regular Business			
4		Approve Minutes: 2/4/20 (vote required)	
Liquor Licensing Authority			
5		Special One Day License – Saint Patrick Parish and School (vote required)	
6		Change of Directors – Bear Hill Golf Club (vote required)	
7		Change of Directors – G7/Namaste (vote required)	
Regular Business			
8		Change Dates of March Meetings (vote required)	

Town Administrator

9

Town Administrator's Report – Dennis Sheehan

Miscellaneous

10

Non-Deliberative Announcements and Scheduling

**Minutes - Open Session
Select Board
Hearing Room
Stoneham Town Hall
35 Central Street
Tuesday, February 4, 2020
7:00 p.m.**

Open Session (Hearing Room)

Members Present: Chair Shelly MacNeill, Vice Chair Raymie Parker, Clerk George Seibold, Heidi Bilbo

Also Present: Town Administrator Dennis Sheehan

Call to Order: Chair MacNeill called the meeting to order at 7:00 p.m. (To view this meeting in its entirety go to Stoneham TV on Demand available from the Town's homepage at www.stoneham-ma.gov)

Agenda Item 1: Pledge of Allegiance

MacNeill offered condolences to Select Board Member Colarusso and her family on the passing of Colarusso's mother, Rose Plaza.

Agenda Item 2: Census 2020 Announcement MacNeill gave an informational presentation on the 2020 Federal Census.

Agenda Item 3: Boys and Girls Club of Stoneham and Wakefield Edward Dombroski, Chair of the Wakefield Town Council challenged the Select Board members to a Dodging for Dollars rematch to benefit the Boys and Girls Club of Stoneham and Wakefield.

Agenda Item 4: Citizens' Comment No comments were made.

Agenda Item 5: Approve Minutes Bilbo moved to approve the minutes of 1/21/20. Seibold seconded the motion. Voted unanimously.

Agenda Item 6: Appointment to the High School Building Committee Parker moved to appoint Brian McNeil, Director of Facilities, to the High School Building Committee.

Agenda Item 7: Livery Permit/License Application MacNeill asked if Mehmet Cinar's application for livery permit and license was in order. Kilbride stated that the application and insurance was in order and that the Board would be approving Cinar's application for permit and provisionally approving, pending vehicle inspection, the livery license. Seibold moved to

approve Cinar's application for livery permit and to approve his application for licensing pending inspection. Bilbo seconded the motion. Voted unanimously.

Agenda item 8: Common Victualler/Entertainment License – Honey Dew Donuts Parker moved to approve the common victualler and entertainment licenses for Honey Dew Donuts. Seibold seconded the motion. Voted unanimously.

Seibold moved to enter into the Liquor Licensing Authority to return to the Select Board. This motion was seconded by Parker. A roll call vote was taken.

Voting in favor:

Shelly MacNeill
Raymie Parker
George Seibold
Heidi Bilbo

Motion passes (4-0)

Agenda Item 9: Special One Day License – Summit Financial Partners Parker moved to approve the one day license for Summit Financial Partners. Bilbo seconded the motion. A roll call vote was taken.

Voting in favor:

Shelly MacNeill
Raymie Parker
George Seibold
Heidi Bilbo

Motion passes (4-0)

Seibold moved to exit the Liquor Licensing Authority and return to the Select Board. This motion was seconded by Parker. A roll call vote was taken.

Voting in favor:

Shelly MacNeill
Raymie Parker
George Seibold
Heidi Bilbo

Motion passes (4-0)

Agenda Item 10: Designation of Special Municipal Employees MacNeill discussed the necessity of designating certain positions as special municipal employees and disclosed that her mother is currently utilizing the senior work-off program. Bilbo stated that each position must be voted on individually. Parker moved to designate cafeteria employees as special municipal employees. Seibold seconded the motion. Voted unanimously. Parker moved to designate election workers as special municipal employees. Bilbo seconded the motion. Voted unanimously. Parker moved to designate senior and veteran work-off employees as special

municipal employees. Seibold seconded the motion. Voted unanimously. Parker moved to designate traffic directors as special municipal employees. Bilbo seconded the motion. Voted unanimously. Parker moved to designate summer interns as special municipal employees. Seibold seconded the motion. Voted unanimously. Parker moved to designate seasonal DPW workers as special municipal employees. Bilbo seconded the motion. Voted unanimously.

Agenda Item 15: Town Administrator's Report Sheehan stated that Rachel Overbeck was hired as the librarian for the children's room.

Agenda Item 16: Miscellaneous Parker announced that it is Black History Month. Seibold stated that he spoke with Chris Scenna regarding the use of blade signs in the downtown area and that the matter would need to go before the Planning Board and Town Meeting.

Seibold moved to enter into executive session not to return to the Select Board to discuss the release of executive session materials pursuant to MGL ch.30A, sec. 21. Parker seconded the motion. A roll call vote was taken.

Voting in favor:

Shelly MacNeill
Raymie Parker
George Seibold
Heidi Bilbo

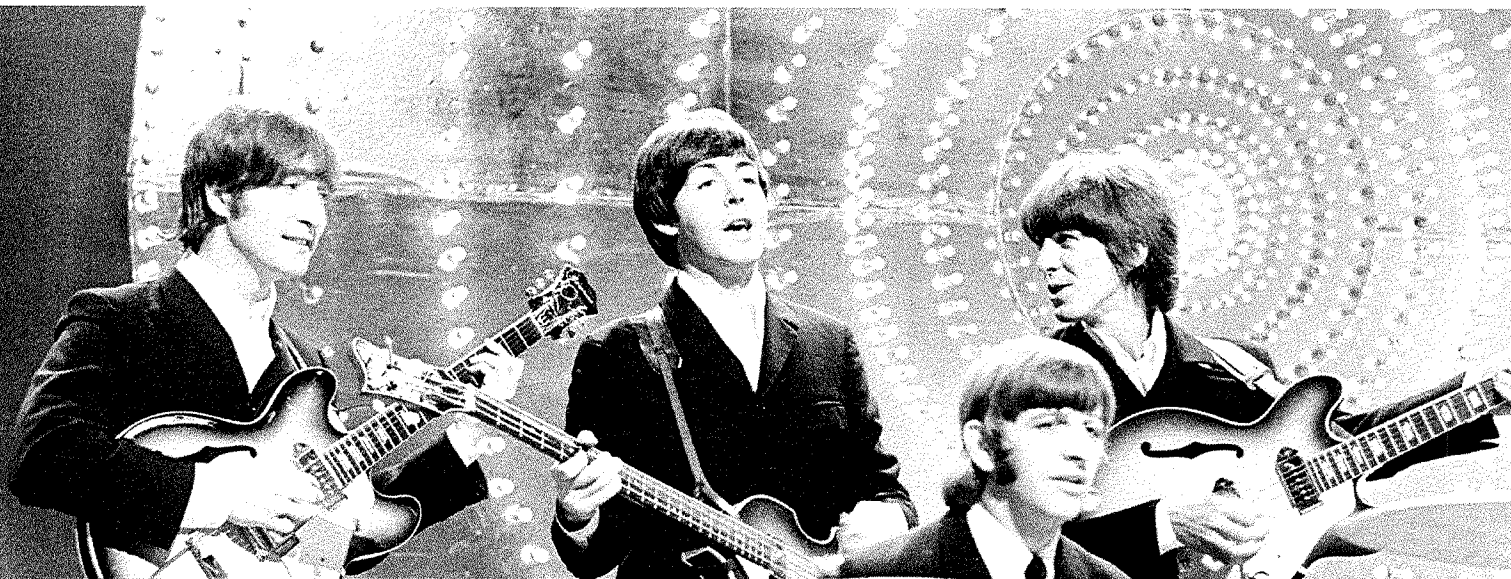
Motion passes (4-0)

Respectfully submitted,

Dava Kilbride – Office Manager

Annual Town Meeting Calendar

Opening of the Town Meeting Warrant	Date to be determined
All boards, officers & committees of the town must submit information to Town Administrator necessary for the preparation of the budget at least 90 days prior to the Annual Town Meeting	February 4, 2020
Town Administrator gives budget to Select Board for review and comment at least 75 days prior to TM (Select Board-Admin Act sec. 15)	February 19, 2020
All Departments, Boards & Committees shall give Capital Committee information concerning anticipated projects during ensuing 5 years by February 28th (Bylaw sec 2-37.3(c))	February 28, 2020
Closing of TM Warrant must be 1st Monday in March (Bylaw sec 2-7)	March 2, 2020
Select Board presents a budget to the Finance & Advisory Board for review at least 55 days prior to TM (Select Board-Admin Act sec. 16)	March 10, 2020
Financial articles forwarded by the Select Board to the Finance & Advisory Board within 2 days of warrant closing (Bylaw sec 2-6)	March 4, 2020
Zoning articles (not sponsored by Planning Board) must be forwarded by Select Board to Planning Board (MGL/Attorney General zoning procedure)	Within 14 days of receipt of article by Select Board
Posting of Warrant in 10 public places and the Stoneham Independent (Bylaw sec 2-5 and MGL Ch 39 Sec 10)	On or before March 31, 2020 (In Independent by March 25th)
Annual Town Election It is held on the 1st Tuesday in April. It is Article 1 on the Town Meeting warrant (Bylaw sec 2-2)	April 7, 2020
Finance & Advisory Board makes recommendations on all articles under their jurisdiction and recommendations must be published at least 10 days before the Annual Town Meeting (Bylaw sec 2-20)	April 24, 2020
The Capital Improvement Advisory Committee's report & the Select Board's recommended Capital Budget shall be published in a manner consistent with the distribution of the Finance & Advisory Board Town Meeting recommendations (Bylaw 2-37.39(e))	April 26, 2019
The Capital Improvement Advisory Committee shall prepare an annual report recommending a capital Improvement budget for next fiscal year and a Capital Improvement Program including recommended capital improvements for the following 5 fiscal years. (Bylaw sec 2-37.3 (d))	Must be submitted to Select Board prior to Town Meeting
Finance & Advisory Board must publish a report with recommendations on the budget by the last Monday in April (Bylaw sec 2-19)	April 27, 2020
Motions for Town Meeting must be submitted to the Town Clerk within 3 business days of Town Meeting (Bylaw sec 2-11.1)	No later than April 29, 2020
The Annual Town Meeting is held the 1st Monday in May (Bylaw sec 2-3)	May 4, 2020



JOIN THE STONEHAM COUNCIL ON AGING,
SENIOR CENTER FRIENDS & MEMBERS OF THE
STONEHAM SELECT BOARD FOR

A MUSICAL JOURNEY BACK TO THE YEARS OF
BEATLEMANIA!

FEATURING "ONE SWEET DREAM" THE PAUL
MCCARTNEY EXPERIENCE

APRIL 1, 2020, 4-6PM

**STONEHAM TOWN HALL AUDITORIUM
35 CENTRAL STREET**

Come to Town Hall for an afternoon of dancing, food and fun! This event is offered to Stoneham senior citizens at no cost. Food and beverages will be provided.

Please contact Dava Kilbride at 781-279-2680 to RSVP.

This event is made possible through the generosity of

